**GREATER KROTZ SPRINGS PORT COMMISSION**

 **REGULAR MONTHLY MEETING**

 **JUNE 08, 2020**

The Regular Monthly Meeting of the Greater Krotz Springs Port Commission was held on Monday, June 08, 2020, at 5:00 p.m. at the office of the Greater Krotz Springs Port Commission in Krotz Springs, Louisiana. The following Commissioners were present, which constituted a quorum:

 **COMMISSIONERS PRESENT:** Batiste, Carter, Cornelius, DiCapo, Leger, Reed, Soileau, Thibodeaux, Thompson, and Vidrine.

**COMMISSIONERS ABSENT:** Haynes

**OTHERS PRESENT:** Cindy Stelly and Jacque Pucheu, Jr.

Commissioner Senic Batiste called the meeting to order. Commissioner James Soileau led the Prayer and the Pledge of Allegiance was recited by everyone.

**APPROVE MINUTES OF MAY 04, 2020:**

**MOTION:** REED **SECOND:** CARTER

A motion was made by Monita Reed and seconded by Cheryl Carter to approve and accept the MAY 04, 2020 Regular Meeting Minutes as written. All Commissioners present agreed unanimously.

**INDUSTRIAL INDUCEMENT COMMITTEE REPORT:**

 **MOTION:** SOILEAU **SECOND:** VIDRINE

A motion was made James Soileau and seconded by Ken Vidrine to approve and accept the MAY 11, 2020 Industrial Inducement Committee Meeting Minutes as written. All Commissioners present agreed unanimously.

**EXECUTIVE COMMITTEE REPORT:**

 **MOTION:** REED **SECOND:** CORNELIUS

A motion was made by Monita Reed and seconded by Clovis Cornelius to approve and accept the MAY 18, 2020 Executive Committee Meeting Minutes as written. All Commissioners present agreed unanimously.

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**PORT BUDGET:**

Cindy reviewed with all Commissioners present a current draft of the proposed budget for fiscal year ending June 30, 2021.

**OTHER BUSINESS:**

**CABOT INDUSTRIES:**

Cindy emailed Mr. John Vidrine to get an update on the payment for the guaranteed monthly thruput. This payment will now include the month of May. Mr. Vidrine said that they had just returned to work in their offices and he was submitting the payment request and the Port should receive it by the end of the month.

**PAL MEETING:**

Cindy attended the monthly PAL Meeting, that was held virtually, on Thursday, June 4th. Candace Griffin reported that there were no repercussions from any vendors or venues on the cancellation of the Annual PAL Conference and almost all reimbursements had been made.

**SENATE CONFIRMATION:**

Marie Lively, with the Louisiana State Senate, contacted the Port to let us know that all our Board members have been Senate Confirmed.

**INSURANCE INSPECTOR:**

The insurance inspector has said that the step up from the parking lot into the Port office needs to be painted. It is a safety hazard because it is not recognizable.

**MRT:**

The Port received a call from Mr. Ralph Chustz, the attorney for MRT, informing us that the Corps of Engineers is now requiring MRT to do some bank stabilization on the property they are leasing from the Port. Mr. Chustz asked if the Port could possibly look into a grant with DOTD through the Port Priority Program for grant monies for this project.

Cindy contacted Molly Bourgoyne, with DOTD, about the request. Ms. Bourgoyne asked if Delek had confirmed as to whether or not they were going to use the grant monies

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awarded for bank stabilization on port property where there Dock #3 is located. If they are not, there would be the possibility of redirecting those grant monies to MRT for their bank stabilization.

 Port Attorney Jacque Pucheu contacted Mr. Chustz and let him know that the Port does have monies that were awarded through the Port Priority Program that are subject to state budget approval. If Delek chose to not use those monies and if they could be redirected to MRT, Mr. Bob Edmondson would have to do an engineering study. This would have to be presented and the Port Priority Program would have to agree that the awarded monies could be spent on the bank stabilization on the MRT Property instead of the port property where Dock #3 is located. Mr. Pucheu has put in a call to Mr. Bob Edmondson to further discuss this request.

 Mr. Pucheu spoke with Mr. Michael Lewis with Delek and Mr. Lewis asked him to send him another letter explaining the difference between the two grants.

**EXECUTIVE DIRECTOR’S CONTRACT:**

Port Attorney Jacque Pucheu reported he had a copy of the contract extension for Executive Director Lynn Lejeune. He would get President Batiste to sign it along with two witnesses and get it to Lynn for her signature as well. He will have the completed contract at the next Regular Monthly Meeting on July 6th.

The next meeting date was scheduled for July 06, 2020. There being no

further business, Commissioner Monita Reed motioned for the meeting to adjourn, seconded by Commissioner Paul DiCapo.

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 **CINDY STELLY, SECRETARY**